



Bristol • Bath & North East Somerset • North Somerset • South Gloucestershire

Guidelines: The Mall's Fountain Charity Fund

What is Quartet Community Foundation?

Quartet Community Foundation manages funding on behalf of individuals, companies, charitable trusts and statutory agencies. This enables us to make grants to charitable groups in the West of England. We have a number of funds to which groups can apply of which The Mall Fountain Fund is one. It is a charitable fund set up with funds raised at The Mall at Cribbs Causeway, including coins thrown in to the fountain.

Who can apply?

We welcome applications to The Mall's Fountain Charity Fund from small local voluntary and community organisations where a small amount of money can make a difference. Applicants must be based and working within a 25 mile radius of The Mall at Cribbs Causeway (including Weston-super-Mare and Newport to the west; Stroud to the north; Chippenham to the east and Shepton Mallet to the south).

To apply to The Mall's Fountain Charity Fund you do not have to be a registered charity, as long as the work you do has charitable aims and you have a constitution (set of rules) and management committee.

Only one grant from The Mall's Fountain Charity Fund will be awarded to an organisation in a year.

How much do we give?

The maximum amount awarded from The Mall's Fountain Charity Fund is £1,000. You may not re-apply until two years after a grant has been paid, or an application has been unsuccessful.

Examples of grants

- £958 to buy play equipment for use by children with special needs in Bradley Stoke.
- £680 to provide counselling for women in North Somerset affected by domestic abuse.
- £1,000 towards the costs of re-roofing a sports club in a village in North East Somerset.
- £500 to take a group of elderly people from Kingswood on a trip out of the city.

- £1,000 to provide training for leaders at a new scout group in Bristol for Muslim children.
- £500 towards the costs of running a sports programme at a community centre in Newport.

What we don't fund

- Individuals.
- General appeals.
- Statutory organisations or the direct replacement of statutory funding.
- Political groups or activities promoting political beliefs.
- Religious groups promoting religious beliefs.
- Overseas travel.
- Arts projects with no community or charitable element.
- Sports projects with no community or charitable element
- Medical research, equipment or treatment
- Animal welfare
- Projects that take place before an application can be processed.

When can you apply?

There is one grants round each year in the spring. The closing date for applications is 31st January each year.

How to apply

You will need to complete an application form. You can apply online at www.quartetcf.org.uk. Alternatively you can download an application form from our website, or request one to be sent by post by contacting your local office.

As well as the completed application form you will also need to send by post or email the following:

- Your organisation's most recent accounts or financial information.
- A list of names and addresses of the Management Committee.
- A copy of your child protection policy if you work with children and young people.

What will happen next?

Once we have received your application it will be assessed by a member of staff. They may contact you for further information or to arrange to meet to discuss the application in more detail. Applications then go to a panel who make a recommendation to the Trustees of Quartet Community Foundation. You should be notified of the outcome within six weeks of the closing date.

If your application is successful you will receive a letter detailing the amount of the grant, what it is to be used for and what you need to do to receive payment.

Monitoring and evaluation

Six months after the grant has been paid we will send you a grant monitoring form. This form asks for details of how the grant was spent and what was achieved. In addition a member of staff or Trustee may contact you to arrange a visit to find out more.

Need more information?

If you need more information about The Mall's Fountain Charity Fund please contact your local office:

Bristol and South Gloucestershire:

Name: Lisa McKeever
Post: Royal Oak House, Royal Oak Avenue, Bristol BS1 4GB
Phone: 0117 9897748
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Bath & North East Somerset:

Name: Jilly Edwards or Clare Prosser
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North Somerset:

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Registered charity number: 1080418